

# **NOTICE OF MEETING OF THE ECTOR COUNTY COMMISSIONERS COURT**

**THERE WILL BE A MEETING OF THE ECTOR COUNTY COMMISSIONERS COURT ON TUESDAY, FEBRUARY 12, 2019 AT 10:00 A.M., IN THE COMMISSIONERS COURTROOM, ECTOR COUNTY ADMINISTRATION BUILDING ANNEX, ROOM 120, 1010 EAST 8TH STREET, ODESSA, TEXAS TO CONSIDER AND TAKE ACTION ON THE FOLLOWING AGENDA:**

## **SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS**

1. To consider, discuss, and take any necessary action regarding a request from Permian Bass Club to do a Free Fish Fry on April 6, 2019 at the Northside Senior Center.  
Donna Greaves – Senior Centers
2. To accept donation of K-9 from Albuquerque Police Department for the Ector County Sheriff's Office.  
Mike Griffis – Sheriff
3. To approve retirement of K-9 Axel to Lt. Dickson.  
Mike Griffis – Sheriff
4. To consider, discuss, and take any necessary action regarding Transfer of Title – Unit #905 Sheriff's Office Vehicle – 2009 Chevrolet Impala Police 4 DR sedan – VIN# 2G1WS57M491273219 – settlement of auto claim – Travelers Insurance and authorize the County Judge to sign.  
Sam Brijalba – Human Resources
5. To consider, discuss, and take any necessary action to authorize the acceptance of insurance proceeds from Travelers – St. Paul and Marine in the amount of \$3,417.50 per Total Loss Declaration by Travelers of unit #952 Sheriff's Office Vehicle: 2011 Chevrolet Impala LS (Fleet), VIN #: 2G1WD5EM9B1211530 and authorize the County Judge to sign.  
Sam Brijalba – Human Resources
6. To consider, discuss, and take any necessary action regarding a request to hire Randy Hollar to do on-site training for Incode Software and to pay from existing professional services account.  
Patricia Patton – Human Resources
7. To consider, discuss, and take any necessary action to approve the Joint Resolution with Ector County Independent School District, Ector County Hospital District and Odessa College to be held May 4, 2019 and authorizing the County Judge and County Commissioners to sign.  
Lisa Sertuche – Elections
8. To consider, discuss, and take any necessary action to approve Notice of Election, the names of the Early Voting Clerks and vote centers for the upcoming Joint Election, Ector County Independent School District, Ector County Hospital District and Odessa College.  
Lisa Sertuche – Elections

9. To consider, discuss, and take any necessary action to approve the purchase of a SCAG Mower for the Airport and to approve or reject a line item transfer to Equipment Services Fund, Motor Vehicle Equipment, 051-770-5505, from Unreserved Fund Balance for \$5,200.  
Evans Kessey – Equipment Services  
David Peck – Project Manager
10. To consider, discuss, review, and take any necessary action to approve or reject the proposed Road Improvement Project list for RFQ for 2019.  
Evans Kessey – Road Maintenance

#### **AWARDS OF BIDS/PROPOSALS**

11. To consider, discuss, award, reject, or take any necessary action regarding Jury Summons Services.  
Lucy Soto – Purchasing
12. To consider, discuss, award, reject, and take any necessary action regarding the purchase of Truck – 2019 Ford F-150 Raptor with Rigups; approve a budget amendment, for an amount of \$25,158 from Equipment Services Fund, Motor Vehicle Repairs and Maintenance, 051-770-5251, to Equipment Services Fund, Motor Vehicle Equipment, 051-770-5505, and authorize the County Judge to sign.  
Kenneth Lind – Purchasing  
Evans Kessey – Highways & Streets  
Rickey George – Environmental Enforcement
13. To consider, discuss, approve, reject, modify, and take any necessary action on the following bid specification: Coliseum Building – Glass Door Replacement and authorize the County Judge to sign.  
Kenneth Lind – Purchasing
14. To consider, discuss, award, reject and take any necessary action regarding the Proposal for the Third Party Medical, Prescription Drug and Dental Claims Administration Services Audit and authorize the County Judge to sign.  
Kenneth Lind – Purchasing
15. To consider, discuss, and take any necessary action regarding Sciens’s Proposal for Project Management Support Services for Radio System Implementation.  
Stephen White – Information Technology

#### **CONTRACTS/AGREEMENTS/GRANTS**

16. To consider, discuss, and take any necessary action to approve the Required Documentation of Eminent Domain Authority in Texas, authorize the county Judge to sign and authorize the submission of the Form to the Texas Comptroller’s Office.  
Debi Hays – County Judge
17. To consider, discuss, and take any necessary action regarding an Ector County and Midland County Interlocal Agreement to share the following Texas A&M AgriLife Extension Service Staff: County Extension Agent-Agriculture and Natural Resources, County Extension Agent-4H and Youth Development, County Extension Agent-Family and Community Health, and County Extension Agent-Horticulture and authorize the County Judge to sign.  
Dale Childers – Commissioner Pct. 3

18. To consider, discuss, approve and take any necessary action regarding a resolution and application for FY 2020 Victim Assistance Grant No. 3546601 and authorizing the County Judge and County Commissioners to sign.  
Bobby Bland – District Attorney
19. To consider, discuss, and take any necessary action regarding AIA Change Order #14, for the Jail Additions and Renovations Project and authorize the County Judge to sign.  
Kenneth Lind – Purchasing
20. To consider, discuss, approve, modify, reject and take any necessary action regarding the First Amendment To Master Services Agreement to the Inmate Telecommunication Services Agreement with Securus Technologies, Inc. and authorize the County Judge to sign.  
Kenneth Lind – Purchasing
21. To consider, discuss, and take any necessary action regarding an Interlocal Cooperation Contract between Department of Public Safety (DPS) and Ector County and authorize the County Judge to sign.  
Kenneth Lind – Purchasing
22. To consider, discuss or take any necessary action regarding an application for FY 2020 – FY 2021, with the Texas Department of State Health Services for the purpose of Local Public Health Services (Triple O) funds for the purpose of providing Public Health Education to Ector County Citizens and authorize the County Judge to sign.  
Gino Solla – Health Department
23. To consider, discuss, and take any necessary action regarding a proposed InterLocal Application for Immunization Program Funds for fiscal year 2019-2020, and to enter into a Contract with the Texas Department of State Health Services (DSHS) for the purpose of providing immunization services in Ector County and authorize the County Judge to sign.  
Gino Solla – Health Department
24. To consider, discuss, and take any necessary action to approve the completion and submission of the application for Epidemiology Program Funds for fiscal year 2019-2021 and authorize the County Judge to sign.  
Gino Solla – Health Department
25. To consider, discuss, approve and take any necessary action regarding a proposed amendment to the End User License Agreement and Professional Services Agreement between Ector County and Tyler Technologies, Inc. to add 7 additional users for Odyssey Online-Licensed Software to be used by the City of Odessa and authorize the County Judge to sign.  
Stephen White – Information Technology
26. To consider, discuss, and take any necessary action regarding a proposed change in the Interlocal Agreement between the City of Odessa and Ector County for the purpose of issuing 7 additional licenses for the City of Odessa Police Department to access the County Odyssey Integrated Courts and Justice System and authorize the County Judge to sign.  
Stephen White – Information Technology
27. To consider, discuss, and take any necessary action regarding approval for a Service Agreement with Southwest Solutions Group for Preventive Maintenance, Labor and Discounted Parts for the County Clerk's Lektriever and authorize the County Judge to sign.  
Jennifer Martin – County Clerk

## **INFORMATION TECHNOLOGY**

28. To consider, discuss, and take any necessary action regarding a case study with Momentum Telecom and authorize the County Judge to sign.  
Mario Ornelas – Information Technology

## **PERSONNEL REQUESTS**

29. To consider, discuss, and take any necessary action regarding a request to hire a para-legal at a 108-03.  
Dusty Gallivan – County Attorney
30. To consider, discuss and take any necessary action regarding a request to hire a Deputy Clerk at a Step 2 due to experience.  
Jennifer Martin – County Clerk
31. To consider, discuss, approve, reject, and take any necessary action regarding pay increase at Step 2 for Administrative Assistant effective February 1, 2019 and authorize the County Judge to sign.  
Mike Griffis – Sheriff
32. To consider, discuss, approve, reject, and take any necessary action regarding a request to set starting pay for Charge Nurse at Step 8.  
Mike Griffis – Sheriff
33. To consider, discuss, and take any necessary action to approve psychiatrist position in compliance with the Sandra Bland Act and in conjunction with PermiaCare due to the jail based Mental Health and Continuity of Care Services Grant being awarded.  
Mike Griffis – Sheriff
34. To consider, discuss, and take any necessary action regarding pay increase at Step 2 for Road Maintenance Technician II, effective January 28, 2019.  
Evans Kessey – Road Maintenance

## **POLICIES/PROCEDURES**

35. To consider, discuss, and take any necessary action to approve revision to Ector County Employee Handbook, Section 5.17 Possession of Guns by county employees on county premises.  
Patricia Patton – Human Resources
36. To consider, discuss, review and take any necessary action to approve or reject the proposed Driving Essential Duty Form as a supplemental form for Elected Officials and Department Heads to include with the other employment paperwork for Human Resources in response to internal controls and procedures of the fleet card fuel program.  
Evans Kessey – Equipment Services
37. To consider, discuss, review, and take any necessary action to approve or reject the proposed revisions to the Ector County Fleet Fuel Card Policy.  
Evans Kessey – Equipment Services

## **PUBLIC WORKS**

38. To consider, discuss, review, and take any necessary action to approve or reject the proposed improvement to 16<sup>th</sup> Street and Knox Avenue Intersection as part of the 2019 Road Improvement Project, and approve or reject project cost to account expenditure line item, Road Department, Road Maintenance, 002-810-5241, and authorize the County Judge to sign.  
Evans Kessey – Road Maintenance
39. To consider, discuss, and take any necessary action on Birdwell MHRC plans for AWT Logistics Lots 3 & 4, Block 1, Logistics Subdivision Ector County, Texas and authorize the County Judge to sign.  
David Peck – Projects Manager
40. To consider, discuss, and take any necessary action on Olivas MHRC plans Ranchette Addition Lot 1, Block 1, Ranchette Addition, Lot 1, Block 1, Ector County, Texas and authorize the County Judge to sign.  
David Peck – Projects Manager

## **CONSENT AGENDA**

41. To review, consider, discuss, approve, and take any necessary action regarding the following proposed Consent Agenda:
  - a. To consider, discuss, approve, and take any necessary action regarding a proposed line item transfer to FMLR Fund, Road Department, Telephone Allowance, 002-810-5151 in the amount of \$203 and to Traffic Department, Telephone Allowance, 002-830-5151 in the amount of \$25 from Road Department, Shop Supplies, 002-810-5191 in the amount of \$203 and from Traffic Department, Software Maintenance Contracts, 002-830-5283 in the amount of \$25.  
Evans Kessey – Highways & Streets
  - b. To consider and approve a line item transfer to General Fund, Animal Control, Educational Travel, 001-361-5161 from General Fund, Animal Control, Animal Supplies & Expense, 001-361-5198 for \$1,500.  
Mike Griffis – Sheriff

## **BUDGET/FINANCIAL**

42. To consider, discuss, and take any necessary action regarding a budget amendment to Coliseum Fund, County Advertising 41-860-5403 from Unreserved Fund Balance 41-3310 in the amount of \$6,000 for a one year extension to Ector County's full block listing on the "My Odessa" Mobile App and authorize the County Judge to sign.  
Aaron Martin – Coliseum
43. To consider, discuss, and take any necessary action on a budget amendment to Professional Dues and Fees 001-5-025-5302 from Telephone 001-5-025-5351 in the amount of \$100.  
David Peck – Projects Manager
44. To consider and approve a budget amendment to General Fund, County Judge, educational Travel, 001-010-5161 from General Fund, Unreserved Fund Balance, 001-3310, for \$1,250.  
Debi Hays – County Judge

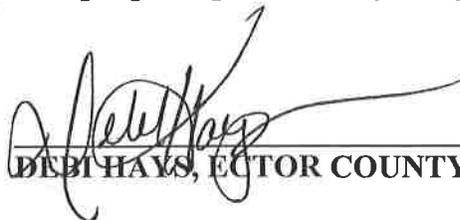
45. To consider and approve a budget amendment to 2015 Capital Projects Fund, Special Departmental Equipment, 045-990-5507 and to 2015 Capital Projects Fund, Interest Earnings, 045-4161 for \$1,284.  
David Austin – Auditor
46. To consider, discuss, approve, reject and take any necessary action regarding the Ector County Investment Report for the quarter ending December 31, 2018.  
David Austin – Auditor  
Cleopatra Callaway – Treasurer
47. To review, consider, discuss, approve, and take any necessary action regarding the Accounts Payable Fund Requirements Report for February 12, 2019, to review County financial statements and reports, and to authorize the County Judge to sign all documents associated with this agenda item.  
David R. Austin – Auditor

#### **EXECUTIVE SESSION**

48. To consider and discuss legal matters pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code.  
Debi Hays – County Judge
49. To consider and discuss real estate issues/transactions pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code.  
Debi Hays – County Judge
50. To consider and discuss personnel matters pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code.  
Debi Hays – County Judge

**If necessary following any closed or executive meeting, the Commissioners Court will convene in open session to take any final action, decision, or vote on any matter deliberated in a closed meeting which has properly been noticed in compliance with Chapter 551 Government Code of Texas.**

**If, during the course of the meeting covered by this notice, the Commissioners Court needs to meet in executive session, then such closed or executive meeting or session, pursuant to Chapter 551, Government Code of Texas, will be held by the Commissioners Court on the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Court may conveniently meet in such closed or executive meeting or session convening and concerning any and all subjects and for any and all purposes permitted by Chapter 551 of said Government Code.**

  
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DEBI HAYS, ECTOR COUNTY JUDGE

POSTED: 8:10 (A.M.) P.M.

FEBRUARY 8, 2019

ATTEST:

  
JENNIFER MARTIN, COUNTY CLERK

*The Ector County Commissioners Court meetings are available to all persons regardless of disability. Individuals with disabilities who require special assistance should contact the Ector County Commissioners Assistant at 432-498-4000 or 1010 East 8th Street, Room 118, Odessa, Texas 79761 during normal business hours and at least one (1) business day in advance.*